**MOHAWK TRAIL REGIONAL SCHOOL DISTRICT**

**MOHAWK’S BEST FACILITIES AND FINANCE SUBCOMMITTEE**

**June 22, 2016**

**DRAFT MINUTES**

The Massachusetts Open Meeting Law requires minutes for all school committee and subcommittee meetings.  The recorded minutes are open to the public for inspection within 10 days of the meeting. Minutes recorded provide a brief overview that reflects the subject matter discussed and any decisions made.  If any motions are made clearly state the motion and indicate who made the motion and who seconded the motion.  Record who was in favor, opposed, or abstained.  The names of any person(s) appearing before the committee are to be indicated.

**Date:**  Wednesday, June 22, 2016 **Time:** 6:00p.m. **Place:** Buckland-Shelburne Elementary School

**Committee Members in Attendance:** John Payne (arrived at 6:10pm), Martha Thurber, Lark Thwing

**Committee Members Not in Attendance:**  None

**School Committee Members in Attendance:**  Emily Robertson

**School Administration:** Business Manager Mike Kociela

**Others in Attendance:**  Lynn Kelsey [Buckland]; Erwin Reynolds [Hawlemont BEST] joined the meeting a 6:40 p.m.

**Documents:**

June 22, 2016, Agenda

June 1, 2016 Draft Mohawk’s BEST Facilities & Finance Subcommittee Minutes

BEST Scenario #1: Budget Detail

BEST Scenario #2: Budget Detail

**Call to Order:** Lark Thwing called the meeting to order at 6:00 p.m.

**Citizen Comment:** Citizen comments were encouraged throughout the meeting.

**Approve Minutes:** On a motion by Martha Thurber, seconded by Lark Thwing, the Committee approved the minutes from the June 1, 2016 meeting.

**In-Depth Review of Operating Scenarios:**

1. **BEST Scenario #1 – Pre-K through Grade 2 at all District elementary schools; Grades 3- 5 at Buckland-Shelburne Elementary School only; Grades 6-12 at Mohawk; and**
2. **BEST Scenario #2 – Pre-K only at Heath Elementary School and Colrain Central School; Grades Pre-K - 5 at Buckland-Shelburne Elementary School and Sanderson Academy; Grades 6-12 at Mohawk**

Mike Kociela went through financial projections for Scenarios #1 and #2, including key assumptions with respect to revenues and expenses, beginning with FY17 (*i.e.,* had each Scenario been in place for FY17) and for FY18-22, as well as estimated FY17 assessments for member towns. Mike Kociela also pointed out transportation was a potential issue under both scenarios. State regulations limit elementary students to no more than 1 hour each way on a bus; getting Heath students to either BSE or Sanderson likely would require more than 1 hour. This led to a discussion of the status of discussions between the Heath Educational Task Force and Hawlemont about the possibility of Heath joining the Hawlemont District. Lark Thwing noted that Heath is meeting with representative of Hawley, Charlemont and Hawlemont on July 7.

John Payne suggested that the group put together cover sheets for each scenario, outlining the opportunities each presented, as well as the issues and potential solutions. Each subcommittee member will develop cover sheets for review.

**Status and Action on Chromebook Fund Drive:** No discussion

**Status on Alumnae Fund Drive and Database:** No discussion

**Update on Heath’s Meeting with Hawley and Charlemont on 7/7/16:**

As noted above, members of the Heath Educational Task Force are meeting with representative of Hawley, Charlemont and Hawlemont on July 7.

**Other:**  None

**Set next meeting Date and Agenda:**

The next meeting was set for July 7 at 6:oo p.m., immediately following the Heath meeting with Hawley, Charlemont and Hawlemont.

**Adjournment:** On a motion by Martha Thurber, seconded by John Payne, the Subcommittee voted to adjourn the meeting at 7:00 p.m.

Submitted By: Martha Thurber